

The Executive of the Island Mountain Ramblers moves that the Constitution of the Club be amended to read as follows: [This revision is of March 2018.]

CONSTITUTION

NAME: The name of the club shall be the "ISLAND MOUNTAIN RAMBLERS"

OBJECTIVES OF THE CLUB:

- to provide opportunities for organized non-motorized outdoor activities such as, but not limited to, mountaineering, hiking, backpacking, cross-country skiing, canoeing and kayaking.
- to work for the preservation of the Parks and wilderness recreational areas of B.C., and to assist and promote the development of trails and other hiking facilities in appropriate areas.
- to explore the backcountry areas of Vancouver Island and document the club's experiences in these places.
- to provide formal and informal opportunities for members to acquire skills in hiking, mountaineering, leadership, wilderness survival and outdoor awareness.
- to promote informal social gatherings.
- to promote healthy lifestyles and appreciation of the outdoors.
- to promote cooperation with complementary organizations.

The Executive of the Island Mountain Ramblers moves that the By-Laws of the Club be repealed in whole and replaced with the following:

BY-LAWS

INTERPRETATION

- 1.1 The "Club" means the Island Mountain Ramblers
- 1.2 A "Member" is construed to be a member of the Club under these by-laws.
- 1.3 The "Executive" of the Club is the duly elected and appointed group of Members under these by-laws in charge of the general operation of the Club
- 1.4 "General" meetings shall be construed to include the Annual meeting, otherwise known as the Annual Spring meeting, the Fall meeting, and any other such meeting, including extraordinary meetings, involving the whole of the membership

REPEAL OF PREVIOUS BY-LAWS

The enactment of these By-Laws, hereinafter referred to as the "Island Mountain Ramblers By-Laws 2018", supersedes all previous By-Laws of the Island Mountain Ramblers, and all such previous By-Laws are repealed in whole.

CLUB MEMBERSHIP

Membership in the Club is open to any person who subscribes to the objectives of the Club. Membership in the Club shall be limited to the following classes, and shall be acquired in the manner hereinafter provided. A person holding membership in any of these classes shall hereinafter be referred to as a "Member". A Member shall be active and participate in Club affairs, may vote and hold office, and shall be entitled to the Club publications and electronic communications.

3.1 MEMBERSHIP CLASSIFICATIONS

3.1.1 REGULAR MEMBERSHIP

Regular membership in the Club is open to individual persons who subscribe to the goals and objectives of the Club and otherwise fulfill the requirements for membership under these By-Laws. Members holding this class of membership shall be entitled to one vote.

3.1.2 FAMILY MEMBERSHIP

Family membership allows families to join the Club as a Member. All requirements for membership under these By-Laws must be fulfilled and all family members' names reported at the time of joining. Members holding this class of membership shall be entitled to two votes, shall receive only one copy of the Club publications and electronic communications, and shall otherwise be entitled to all the benefits of being a Member.

3.1.3 LIFE MEMBERSHIP

Life membership in the Club is an elected class of membership bestowed upon a Member for long-standing membership in the Club, long-standing support and promotion of the goals and objectives of the Club and involvement in Club affairs. Members elected into this class of membership shall be entitled to one vote, shall be thereafter exempt from payment of Club dues and shall otherwise have all benefits of being a Member. Members holding Honourary Member status under a previous by-law, prior to 2018, shall automatically be awarded Life Membership status under these by-laws and shall retain their current Honourary Membership standing.

3.1.4 HONOURARY MEMBERSHIP

Honourary membership in the Club is an elected class of membership bestowed upon individuals who, in the favourable opinion of the Club, have distinguished themselves in mountaineering and wilderness exploration, or has rendered services of exceptional value to the Club, to mountaineering in general, or to our environment and wilderness areas. Honourary Members shall enjoy all the privileges of membership including being entitled to one vote, but shall be exempt from any payment of annual Club dues.

3.1.5 MEMBERSHIP IN THE FEDERATION OF MOUNTAIN CLUBS OF BC

By virtue of the Club's affiliation with the Federation of Mountain Clubs of BC (FMCBC), all Members of the Club are deemed to be members of the FMCBC and their dues collected as a surcharge to the Club dues and paid to the FMCBC accordingly on the Members' behalf.

3.2 ADMISSION OF MEMBERS

3.2.1 ADMISSION OF REGULAR AND FAMILY MEMBERSHIPS

Application for Regular or Family Membership shall be made on the regular Club form and shall not be construed as valid unless the accompanying waiver of liability is signed. Upon payment of the appropriate dues, the Member shall receive a Club membership card and be entered on the register of the Club as a Member.

3.2.2 ADMISSION OF LIFE AND HONOURARY MEMBERS

Application for admission of a person as an Honorary Member or a Life Member shall be recommended by the Club Executive. Honorary and Life Members shall be elected by a two-thirds majority vote of the Members present at a general meeting.

3.2.3 EXPULSION OF MEMBERS

Any Member who violates the general principles of good conduct, violates the By-Laws of the Club, or otherwise acts in a manner as to be injurious to the Club, its goals and objectives, and its Members, may be expelled from the Club.

The Club Executive, at an executive meeting attended by a majority of the Executive, shall have the right, by the two-thirds vote of those present, to expel from the Club any Member. This action may only be taken if a formal statement of the complaint against the Member has been made to the Executive, at least 30 days written notice of the complaint has been mailed to the Member at their last known address, and reasonable opportunity for defense has been afforded the Member.

3.4 ANNUAL DUES

3.4.1 Membership dues shall be set from time-to-time by a majority vote of the Members, the schedule of which is hereinafter annexed to these By-Laws as "Schedule A", except that the Executive may amend "Schedule A" as specifically permitted in Section 3.4.6 below.

3.4.2 Membership dues are due and payable on January 1st of each year, and are in arrears by April 30th of that year. Members joining the Club on or before August 31st shall be liable for the annual dues for that calendar year. Members who join after August 31st shall have their first dues applied to that year and the following year.

3.4.3 Any member whose dues are in arrears by December 31 of that year, shall forfeit their membership and cease to receive Club communications.

3.4.4 Membership dues for FMCBC will be collected as part of the Club annual dues and will be forwarded to the FMCBC with a list of the Club Members.

3.4.5 Any Member who has paid for FMCBC membership as an individual or through another organization is not liable for additional assessment of FMCBC membership fees and should report this, along with adequate proof, to the Secretary-Treasurer at the time of joining or renewal of membership.

3.4.6 The Club Executive has the authority to decide to, in direct response to a non-negotiable increase in fees from the FMCBC, raise member dues by an amount just equal to the non-negotiable increase received from the FMCBC without seeking approval of the General Meeting".

OFFICERS AND EXECUTIVE

4.1 OFFICERS OF THE CLUB

The officers of the Club shall consist of the following voting members:

4.1.1 A PRESIDENT, whose duties include chairing all executive, general and extraordinary meetings of the Club, appointment of such special committees deemed necessary, overall coordination of the Clubs activities, and responsibility for the promotion of the goals and objectives of the Club. The President shall be an ex-officio member of all committees of the Club. The President shall sign, on behalf of the Club, all contracts and formal instruments, and shall perform such other duties as may, from time to time, be assigned by the Executive.

4.1.2 A VICE-PRESIDENT, who shall perform all of the duties of the President in the President's absence and otherwise assist the President as required and requested.

4.1.3 A SECRETARY-TREASURER, whose duties include attendance at all executive, general, and extraordinary meetings of the Club to take minutes and attend to the financial affairs of the Club, and shall, on instructions of the President, coordinate executive, general and extraordinary meetings of the Club. The Secretary-Treasurer shall present the business of the Club at meetings, keep records of the proceedings and conduct all correspondence and related works not specifically delegated to other members of the Executive. The Secretary-Treasurer shall also be responsible for all monetary matters of the Club, and shall have charge and responsibility of the books and accounts, including the approval and signing of cheques as outlined further in these By-Laws. The Secretary-Treasurer shall also act as membership chair and keep all records of the Members and distribute annually and have available for distribution at all times, a record of current Members.

4.1.4 A PAST-PRESIDENT, who shall be the immediate outgoing President, assist the Executive in managing the Club, and in the absence of both the President and Vice-President, perform all of the duties of the President.

4.2 EXECUTIVE OF THE CLUB

The EXECUTIVE of the Club shall consist of the following voting Members:

4.2.1 The OFFICERS of the Club as outlined in Section 4.1 of these By-Laws.

4.2.2 The DISTRICT REPRESENTATIVES of the Club, whose duties include representing the interests of Club Members in their area at Executive and other meetings, coordinating trip leaders in their area, assisting Club Members in organizing trips and contacting other Members, and otherwise cooperating with the Officers and other Executive members in promoting the goals and objectives of the Club. They shall represent areas where the Executive deems necessary from time to time and shall be limited to two (2).

4.2.3 The representative of the Federation of Mountain Clubs of BC (**FMCBC REP**), whose duties include liaison with the FMCBC on all matters concerning the Club and the environment, Island Mountain Ramblers' Constitution

attendance at FMCBC meetings, and reporting to the membership on the activities of the FMCBC and other member clubs.

4.3 NOMINATION AND ELECTION OF OFFICERS AND EXECUTIVE MEMBERS

- 4.3.1 Prior to the Annual Spring meeting, the President shall appoint a nominating committee, with the chair of the committee preferably being a past president of the Club. The nominating committee shall prepare a slate of at least one Member for each office, except that of Past President, who is willing to stand for election in the ensuing year.
- 4.3.2 The slate of candidates shall be presented at the Annual Spring Meeting. In addition to those proposed by the nominating committee, candidates may be nominated from the floor.
- 4.3.3 Where there is a competition for an office, the election shall be held by secret ballot at the Annual Spring Meeting. The ballots shall be counted by two scrutineers who have been appointed by the President.
- 4.3.4 In the case of a resignation, or vacancy of office otherwise caused, the Executive shall appoint a Member to fill the unexpired term of the office until the next general meeting whereupon it will be presented to a vote.
- 4.3.5 District Representatives and the FMCBC Rep. shall be appointed by the Executive of the Club and shall immediately be a member of the Executive until discharged of their duties.

4.4 TERMS OF OFFICE FOR OFFICERS

- 4.4.1 The term of office for officers shall be two (2) years beginning and ending at the annual spring meeting.
- 4.4.2 The President and Vice-President shall not be eligible for more than two consecutive terms in office.
- 4.4.3 District Representatives and other such appointed executive members, shall serve an indefinite term as an Executive member until discharged of their duties.
- 4.4.4 Members of the Executive may be removed from office by a two-thirds majority vote of the Members at a general meeting or of the Executive at an executive meeting. The Executive shall appoint a Member to fill the unexpired term of the office until the next general meeting whereupon it will be presented to a vote.

4.5 DUTIES OF THE OFFICERS AND EXECUTIVE

- 4.5.1 In addition to the duties outlined above, the Club Executive shall be responsible for establishing the policies of the Club, and shall have the general charge, supervision and

control of all the affairs, property and interests of the Club. The executive shall be responsible for establishing all duties and functions for administering the Club's activities, and control of expenditures.

- 4.5.2 Routine expenditures of Club funds over \$50 shall be authorized by the President and Secretary-Treasurer prior to payment. Routine expenditures under \$50 shall be approved by the Secretary-Treasurer, or in his or her absence, the President. Extraordinary expenditures shall be approved by majority vote of the Executive.
- 4.5.3 The Club shall reimburse members of the Executive and other Club appointees for reasonable expenses incurred in the administration of their duties.
- 4.5.4 The President, Secretary-Treasurer, and Vice-President shall be signing authorities for the Club's funds, except in cases where impractical due to locale, in which case signing authorities shall be appointed by the Executive, when bank rules permit.

CLUB APPOINTMENTS AND COMMITTEES

5.1 The Executive may appoint Members of the Club to chair the following committees:

- 5.1.1 **COMMUNICATION COMMITTEE**, the Chair of which is responsible for coordination and preparation of the Club's list of activities. The Chair shall prepare and distribute the trip schedule, calendar, official Club publications and notices, and any other communications deemed necessary by the Executive. This committee will work with the Webmaster.
- 5.1.2 **TRAILS COMMITTEE**, the Chair of which is responsible for the coordination of activities devoted to the maintenance and construction of hiking trails, bridges and other facilities. The Chair shall liaise with BC Parks, regional districts and municipalities, and other complementary clubs and organizations in the fulfillment of these duties.
- 5.1.3 **CONSERVATION COMMITTEE**, the Chair of which is responsible for maintaining a watching brief on the activities of government and industry as it pertains to our environment and wilderness areas, in particular with respect to our Provincial Parks. This person shall report to the Club any findings deemed necessary and shall attend to meetings and other correspondence in order that the Club's interests be adequately represented.
- 5.1.4 **HISTORICAL COMMITTEE**, the Chair of which, the "Club Historian", shall maintain all records of interest pertaining to the Club's activities including a scrapbook of historical articles and photos, old schedules, financial records, minute books and any other historical records deemed worthy. The Club Historian shall also be the custodian of the Club Library, and shall encourage the use of the historical books by the Members. The Club Historian shall bring the Club scrapbook to all general meetings for display to the Members.
- 5.1.5 **WEBMASTER**, The Webmaster is responsible for managing the Club's online databases and profile, and will work with the Communications Committee.

- 5.2 The Chairs of the above noted committees may attend Executive meetings but shall not, unless otherwise a member of the Executive duly elected or appointed, have a vote on matters arising at the meeting.
- 5.3 The Executive may, from time to time, deem it necessary to form an ad-hoc committee, whereupon they will appoint a Chair and assign duties to the Chair and committee members as required.

MEETINGS

6.1 GENERAL MEETINGS

- 6.1.1 The Annual meeting shall be held in the months of March or April and shall be at a time and location as set by the Executive. The business of the Annual meeting shall consist of:
- reading and adoption of minutes from previous meetings business arising from the minutes
 - reports of the Secretary-Treasurer
 - report of the President
 - committee reports
 - election of officers
 - other such business and activities as deemed necessary.

The Annual meeting may also include a formal entertainment program suitable for the interests of the Members.

- 6.1.2 The Fall general meeting shall be held in the month of October or November at a time and place set by the Executive. The business of the Fall general meeting shall be similar to that of the Annual meeting, save and except the election of officers. In addition, there shall be a formal entertainment program consisting of the showing of slides by Members of Club activities, a guest speaker, and/or other such activities as arranged.
- 6.1.3 On the written request signed by not less than 10 Members of the Club, the President shall call an EXTRAORDINARY general meeting. Such notice, setting out the reason for the meeting, shall be e- mailed to the members of the Club within one month of the President receiving the request and shall outline the time and place of the meeting. The meeting shall be held within four weeks of notification to the Members of the Club.
- 6.1.4 Ten Members of the Club not including Executive shall constitute a quorum.
- 6.1.5 Unless otherwise stipulated at the commencement of the meeting, the meeting shall be run according to current edition of Robert's Rules of Order, as interpreted by the Chair.

- 6.1.6 Except as otherwise provided for in these By-Laws, the vote of the majority of the Members present shall govern. In the event of a tie vote, the chair shall have the deciding vote.
- 6.1.7 Where necessary, the vote of the Members may be by e-mail or regular mail, providing suitable ballots are sent to all Members, with the time and place of their return fixed. The vote of the majority of the ballots counted shall govern, unless otherwise provided in the By-Laws.

6.2 EXECUTIVE MEETINGS

- 6.2.1 The meetings of the Executive shall be called by the President, or in their absence, the Vice-President, and shall be arranged and coordinated through the Secretary-Treasurer.
- 6.2.2 A quorum shall consist of four members of the Executive.
- 6.2.3 In the event of a tie vote, the second and deciding vote shall be cast by the chair.
- 6.2.4 A resolution in writing, duly signed by two-thirds of the Executive shall be as valid as if it had been passed at a meeting of the Executive duly held.

GENERAL RULES FOR CLUB ACTIVITIES

- 7.1 Members and guests attending Club hikes, climbs or other outdoor activities shall read and sign the waiver of liability form presented by the leader or coordinator of the activity.
- 7.2 Persons 18 years of age or under are welcome to attend any Club activity, provided they are accompanied by a responsible adult or otherwise supervised to the satisfaction of the leader or coordinator. They must also have a parent or guardian sign an “Acknowledgement of Risk” form.
- 7.3 All persons attending Club activities must act in a responsible manner and must follow rules of good conduct with respect to the environment.
- 7.4 No dogs are allowed on Club outings unless otherwise approved by the leader or coordinator.

AMENDMENTS

- 8.1 The By-Laws and Constitution of the Club may only be amended in the following manner:
 - 8.1.1 The amendment shall be proposed in writing by the Executive, or by not less than five Members of the Club in good standing. This notice shall be delivered to the President not less than six weeks before a general meeting.
 - 8.1.2 A notice of the proposed amendment shall be delivered (by e-mail or regular mail) to each Member not less than two weeks before the general meeting at which it will be presented to a vote.
 - 8.1.3 The amendment shall receive the approval of at least two-thirds of those Members present.

THIS CONSTITUTION IS DULY APPROVED AND ADOPTED.

Date:

Signed:

President

Vice-President